



# Minnesota Board of Cosmetologist Examiners

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## Practical Skills Test Results Form

Student Name: \_\_\_\_\_

Birth Date: \_\_\_\_\_

School Name: \_\_\_\_\_

School Location: \_\_\_\_\_

Exam Date: \_\_\_\_\_

Examiner Name: \_\_\_\_\_

Examiner Title: \_\_\_\_\_

### Important Details

- A separate Results Form must be used for each test day. Any section that is not tested must be crossed off of the form.
- The examiner must circle the points earned on each line of each section completed and note any Automatic Fail Incidents that occurred.
- No partial points can be given.
- The total points received must be calculated and entered in each section.
- Each Results Form must show accurate scores and be signed.

### Automatic Fail Incidents

A. Injured client or self	E. Failed to complete
B. Used unclean implement	F. Used prohibited items
C. Re-used single-use item	G. Spoke unnecessarily
D. Contaminated product	H. Cheated

## Hair Care Segment: Shampoo & Layered Haircut

Shampoo & Layered Haircut	Points	(continued)	Points
Washed hands	0 2	Cut and used correct type of guide	0 1
Tools clean, covered, appropriate	0 2	Made well defined and clean partings	0 1
Station clean, safe	0 2	Maintained proper elevation	0 1
Properly draped	0 2	Followed established guidelines	0 1
Performed scalp analysis	0 2	Shear or razor palmed and used correctly and safely	0 2
Guided to shampoo bowl	0 2	Removed at least one inch of hair	0 1
Monitored water temperature	0 2	Final contour balanced and blended	0 10
Shampooed using manipulations	0 1	Discarded items appropriately	0 2
Rinsed shampoo	0 1	Swept hair from floor and discarded	0 2
Conditioned using manipulations	0 1	Minimum Passing Score	33
Rinsed conditioner	0 1	Automatic Fail Incident	
Guided model away from shampoo bowl; removed hair from bowl, rinsed thoroughly	0 2	Total Points	/43
Discarded towel	0 2		

## Hair Care Segment: Styling

Styling with Curling Iron	Points
Tools clean, covered appropriate	0 2
Station clean, safe	0 2
Used appropriate product, no contamination	0 2
Sectioned one quadrant	0 1
Subsections matched size of tool	0 1
Scalp protected by heat-proof comb	0 2
Used each: on, half-off, and off base	0 1
Voluminous, curled result; no fish hooks	0 5
Discarded items appropriately	0 2
Minimum Passing Score	14
Automatic Fail Incident	
Total Points	/18

Styling with Flat Iron	Points
Tools clean, covered appropriate	0 2
Station clean, safe	0 2
Used appropriate product, no contamination	0 2
Sectioned one quadrant	0 1
Subsections made to match size of tool	0 1
Scalp protected by heat-proof comb	0 2
Entire quadrant straightened	0 1
Smooth, straight result	0 5
Discarded items appropriately	0 2
Minimum Passing Score	14
Automatic Fail Incident	
Total Points	/18

Styling with Styling Brush	Points
Tools clean, covered, appropriate	0 2
Station clean, safe	0 2
Used appropriate product, no contamination	0 2
Sectioned one quadrant	0 1
Subsections matched size of tool	0 1
Directed airflow away; beveled hair under	0 3
Smooth, straight, completely dry result	0 5
Discarded items appropriately	0 2
Minimum Passing Score	14
Automatic Fail Incident	
Total Points	/18

Styling with Round Brush	Points
Tools clean, covered, appropriate	0 2
Station clean, safe	0 2
Used appropriate product, no contamination	0 2
Sectioned one quadrant	0 1
Subsections made to match size of tool	0 1
Directed airflow away; brushed for volume	0 3
Smooth, voluminous, completely dry result	0 5
Discarded items appropriately	0 2
Minimum Passing Score	14
Automatic Fail Incident	
Total Points	/18

## Hair Care Segment: Chemical Services

Foil	Points
Tools clean, covered, appropriate	0 2
Station clean, safe	0 2
Sectioned one quadrant	0 1
Performed three weave foils, three slice foils	0 3
Foils met scalp, secured into packet, color remained in packet	0 5
Discarded unused/contaminated product	0 2
Discarded items appropriately	0 2
Minimum Passing Score	13
Automatic Fail Incident	
Total Points	/17

Color Retouch	Points
Tools clean, covered, appropriate	0 2
Station clean, safe	0 2
Sectioned one quadrant	0 1
Applied skin protectant	0 2
Made subsections between ¼ and ½ inches	0 1
Applied product with brush systematically; assumed one inch of regrowth; gloves worn	0 6
Saturated product into first inch of regrowth and remained in quadrant	0 6
No color product on skin	0 2
Discarded unused/contaminated product	0 2
Discarded items appropriately	0 2
Minimum Passing Score	20
Automatic Fail Incident	
Total Points	/26

Virgin Relaxer	Points
Tools clean, covered, appropriate	0 2
Station clean, safe	0 2
Sectioned one quadrant	0 2
Applied skin protectant	0 2
Subsections between ¼ and ½ inches	0 1
Applied product with brush; gloves worn	0 5
Wore gloves while smoothing; last inch saturated; product remained in quadrant	0 5
Performed test strand	0 1
No relaxer product on skin	0 2
Discarded unused/contaminated product	0 2
Discarded items appropriately	0 2
Minimum Passing Score	20
Automatic Fail Incident	
Total Points	/26

Permanent Wave	Points
Tools clean, covered, appropriate	0 2
Station clean, safe	0 2
Sectioned one quadrant, combed smooth	0 2
Subsections matched rod size & desired curl	0 1
Wrapped entire quadrant at 90 degrees, with end papers; double picked; no fishhooks were created	0 5
Applied skin protectant, cotton	0 2
Wore gloves; saturated entire quadrant evenly	0 3
Performed test curl	0 1
Discarded items appropriately	0 2
Minimum Passing Score	15
Automatic Fail Incident	
Total Points	/20

### Skin Care Segment

Eyebrow Wax	Points	
Washed hands	0	2
Tools clean, covered, appropriate	0	2
Station clean, safe	0	2
Wore gloves	0	2
Asked about skin care products, adjusted accordingly	0	2
Removed makeup, dirt, and oil	0	1
Brushed brows	0	1
Tested wax temperature	0	2
Applied wax properly	0	1
Held skin tightly; removed wax	0	5
Applied pressure	0	1
Disposed of single-use items and waste	0	2
Applied after care product; removed excess wax	0	1
Removed unwanted hair	0	1
Result was uniform, balanced, calculated	0	5
Discarded items appropriately	0	2
Minimum Passing Score	24	
Automatic Fail Incident		
<b>Total Points</b>	<b>/32</b>	

### Nail Care Segment

Manicure	Points	
Model and student washed hands	0	2
Tools clean, covered, appropriate	0	2
Station clean, safe; station disinfected or covering used	0	2
Removed existing polish	0	3
Shaped or clipped free edge	0	3
Applied cuticle cream or remover	0	1
Pushed back and nipped cuticles if necessary	0	3
Cleaned under free edge	0	3
Massaged palm, back of hand, and fingers; removed massage product from nail plates	0	1
Applied base coat polish, dark polish, and top coat polish to each nail; no polish remained on skin; finish	0	7
Discarded items and waste appropriately	0	2
Disinfected work station	0	2
Minimum Passing Score	24	
Automatic Fail Incident		
<b>Total Points</b>	<b>/31</b>	

Facial	Points	
Washed hands	0	2
Tools clean, covered, appropriate	0	2
Station clean, safe	0	2
Draped client	0	2
Cleansed to remove makeup, dirt, and oil	0	1
Completed skin analysis; adjusted accordingly	0	2
Used exfoliant appropriately	0	1
Massaged using constant manipulations; apply mask	0	5
Removed mask, left no residue	0	1
Applied toner or astringent	0	1
Applied moisturizer	0	1
Only moisturizer remained on skin	0	2
Discarded items appropriately	0	2
Minimum Passing Score	18	
Automatic Fail Incident		
<b>Total Points</b>	<b>/24</b>	

Makeup Application	Points	
Washed hands	0	2
Tools clean, covered, appropriate	0	2
Station clean, safe; station disinfected or covering used	0	2
Dispensed single-serving portions without contamination; stick liners sharpened before and after use	0	2
Ensured model's face was cleansed and moisturized	0	1
Applied base layer; appropriate amount used; no line of demarcation	0	1
Applied blush	0	1
Applied two shadow colors; eye liner enhanced lash line	0	1
Used brow enhancer to balance and shape	0	1
Applied mascara to only lashes; no mascara on skin	0	1
Used lip stick and lip liner within natural lip shape	0	1
Final contour balanced and blended	0	5
Discarded items appropriately	0	2
Minimum Passing Score	16	
Automatic Fail Incident		
<b>Total Points</b>	<b>/21</b>	

Artificial Nail Application	Points	
Washed hands	0	2
Tools clean, covered, appropriate	0	2
Station clean, safe; station disinfected or covering used	0	2
Removed shine from nail plates; removed dust from nail plates and cuticles	0	1
<b>Acrylic or Gel Sculptured Application:</b>		
Applied products correctly; fit nail form; applied primer; product extended free edges; applied cover product;	0	3
Filed, buffed, and shaped free edges and sculptured nails; created uniform shape and balance	0	8

(continued)	Points	
<b>Acrylic or Gel Overlay Application with Tips:</b>		
Applied nail dehydrator/cleanser	0	1
Attached nail tips; skin remained adhesive-free	0	3
Trimmed nail tips and shaped free edges	0	2
Blended nail tip to nail plates	0	3
Applied product to free edges and nail plates	0	1
Nails uniformly shaped, filed, and buffed; end result balanced, smooth, and beveled	0	5
Discarded items and waste appropriately	0	2
Disinfected work station	0	2
Minimum Passing Score	28	
Automatic Fail Incident		
<b>Total Points</b>	<b>/37</b>	

### Results Certification by Student

I certify, under penalty of MN 155A.33, Subd. 4-6, that the scores reflected on this Practical Skills Test Results Form are true and accurate.

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Results Certification by Examiner

I certify, under penalty of MN 155A.33, Subd. 4-6, that I have witnessed the examinee listed above take Practical Skills Test and obtain the scores reflected on this form.

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_